

Agenda/Minutes
Board of Trustees Meeting, Friends of Unity
Monday, March 25, 2024, 5PM, Zoom

Friends of Unity Mission:

Together, We: Nurture Spiritual Awakening, Cultivate Loving Community,
Serve Generously.

Collective Intention for Our 14th Year: We are Practicing Collective Flourishing.

Attendees:

Minister	Kathy Harwood Long	X	Keeper of the Flame	Michelle Hayes	X
President	Nancy Langeneckert	X	Secretary	John Boulahanis	X
Vice President	Norma Simons	X	Admin	Gail Parker	
Treasurer	John Fanta	X	Guest		

Opening prayer: John B

Business Meeting

1. Call to Order – Nancy 5:02 PM
2. Priority Items.
 - a. Annual Manse Allowance for Kathy, vote required. See 2024 Agreement between FoU and Kathy – [The Manse allowance base pay per 2024 budget is approved.](#)
 - b. Support for Vision proposals – [Transforming Lives through Divine Love](#) approved by the voting and accepted by the board of trustees.
3. Minister's Report – Kathy - [Report provided](#)
 - a. Annual Ministry Program Calendar (updates) [Scheduled Vacation time discussed](#)
 - b. Proposed Synthesis of our work ahead
 - i. Discern and articulate the Vision statement for the ministry, Norma - [Completed](#)
 - ii. Address Space needs; specifically address youth and family needs Nancy, John B 1st Priority Ministry FocusTeam: Amy Birell – PCAC Art Room agreement

Rev. Eileen Patra offer to meet with our group: directional 'poles' could be addressed (who do we want to serve) or, meet in middle? [Ongoing discussions with Visit from Eileen TBD.](#)

- iii. Answer our in-person ministry (with a live stream that keeps some connected) focus question: Who are we trying to reach? (Demographic question) Michelle, Norma, John F 1st Priority [Focus the efforts on current state of membership demographic.](#)
- iv. Expand ministry reach by creating a team to work with the minister to foster expanded vision, while supporting the senior minister re: workload and pacing of work hours/vacations, etc. Minister Assistant or team? [Tabled until next meeting.](#)
- v. Address UWM Branding recommended. How is Friends of Unity-Unity of Plymouth to be found as a Unity ministry online? Who are we? [Tabled until next meeting.](#)

4. New Business.

- a. "What's Working Well / Could Work Better" reviews— scheduling: staff (Kathy leads with Gail & Joe); who leads this with Kathy? Do we lead this with the congregation? [Gail's review is completed. Using Asana App to stage actions. Sherry uses Canva to make the visual assets for the website, FB, other collateral. Marketing resource person did not work out. Pausing on this effort currently. Servant Keeper helping budgeting and accounting efforts. Google Drive use is online and working well. Gail's Part time admin and Bookkeeper position occasionally conflicts with her other job. - Opportunity for improvement in her salary. Need progress with prosperity and growth team to align with needs.](#)
- b. In person meeting for our Board in [April 22 5:00 PM Zoom Meeting](#)
- c. Budgeting for Sundays with children, paying Ashley [Tabled](#)
- d. Begin Annual Board review—see Barbara O'Hearne document — [Tabled to next meeting](#)

5. Intentional Giving: Discretionary tithe. [\\$193.00 to Truth Unity.Net](#)

6. Financial Report, John F – Submitted with Incentive pay calculated for Jan and Feb pending distribution. Quarterly Report to congregation – April 21, 2024
7. Administrator’s Report - Gail P Submitted
8. Review and Approve Minutes March Approved 3-25-24

Closing prayer: Nancy

Board Meeting Calendar

2024 Board Planning Calendar

- | | |
|---|---|
| 1. January 22 | 8. July ? |
| 2. January 28 communicate budget to congregation | 9. August 26 |
| 3. February 26 | 10. September 30 |
| 4. March 25 | 11. October 27 Sunday in person Board Meeting |
| 5. April 22 | 12. October 13 Annual Meeting Sunday |
| 6. May 20 | 13. Nov 25 |
| 7. June 24 | 14. Dec 16 |