**Friends of Unity**

**Board of Trustees Meeting**

**February 15, 2022**

**Attendees:** Kathy Harwood Long, Gail Parker, John Fanta, Vic Huber, Phil Ernzen, Nancy Langeneckert, Sandy Argas. All participants attended via Zoom.

**Board development (7:00 – 7:30)**

Opening prayer – Sandy

Continued discussing how to handle difficult conversations with differing views. Identify tools and doable next steps, using guidelines from Marshall Rosenberg’s *Nonviolent Communication.*

**Start time of Business meeting:** 7:25 PM

**Board minutes:** The January minutes were approved.

**Treasurer’s report:**

* The January report was given by Treasurer Phil Ernzen.
* Discussed and unanimously approved 2022 proposed budget, which was developed by the Finance Team and John.
* We’ll develop guidelines for our first voluntary team to use for a financial review beginning in 2023.

**Administrator’s report:**

* Bookkeeping

Financial reports prepared and sent to Phil, Treasurer

Worked with John, Board President, on an informative report

* Donation doors

Gail will investigate adding a note to the Donate Button, asking donors if they will include Donate Button fee.

* Technology Update

Despite changes in Facebook, Sherry shared the Sunday service on Facebook. Sherry and Phil have been working on improving the sound in the Facebook Live transmission and sharing of the PowerPoint.

Working with Sherry and Phil to create a more effective hybrid experience with participants in Zoom and in-person.

Other: The fan-out notification procedure for interruptions to the in-person service has been finalized.

**Minister’s report:**

* The annual calendar was created with the Leadership Service Team on 2/8/22.
* Finance Team final draft completed February 9th.
* Growth incentive for Kathy explored and confirmed with Phil and John, sent to Board.
* Meeting somewhat regularly with Karen G as she creates an artistic symbol for our ministry.
* Kathy continues to schedule guest musicians.
* Heather created a Book Swap after the February 13th service. A big success!
* She is forming a team to assist with ideas and materials for monthly packets for parents to share with their children, also increasing parents’ voice and partnership for Sunday participation.
* Has communicated with Arletha Garcia-Guzman and the Spiritual Enrichment Team to have Arletha create a live event with her Feb. 23rd on Zoom, followed by March classes on Wholistic Optimal Living in our New World.

**Monthly intentional giving:**

* We agreed to send $665 to Unity Worldwide Headquarters and include a letter telling them what we appreciate about UWH and why we’re sending them our tithe.
* 1% seed money ($67) will go to Covenant House in Detroit, which provides housing and help to homeless young people.

**Old Business:**

* Guidelines during the pandemic: In light of the Michigan Health Department’s announced intention to change guidelines for the Recovery Stage, we agreed to work on new guidance language regarding wearing masks at church.

**New Business:**

* We agreed to partner with the PCAC when they hold the Empty Bowls Project, a ticketed event to be held in early April to feed the hungry (proceeds going to Northville Civic Concern) and support the arts. This will be our Generosity Project.

Tabled remaining items from the agenda.

Closing prayer: John

Meeting ended at 9:09 PM.

Respectfully submitted,

Nancy Langeneckert, Secretary