

**Friends of Unity**  
**Board of Trustees Meeting**  
**July 15, 2020**

Attendees: Rev. Kathy Long, Gail Parker (arrived late), Vic Huber, Linda Grosscup, Phil Ernzen, Nancy Langeneckert, Sandy Argas, Sherry Wells (at 7 PM). All attendees participated in the meeting via Zoom.

**Starting time:** 6:01 PM

**Opening Prayer:** Kathy

**Board minutes:** The June minutes were approved.

**SBA loan status:**

Phil reported that Jan was waiting for direction from Fifth Third as to how to start the process for obtaining and documenting the loan “forgiveness”. There is no need for concern, as we are completely compliant.

**Treasurer’s Report for June**

Attendance:

- March thru June attendance data is not well defined. Live streaming viewing numbers are not well understood.
- Services held at the PCAC were resumed in the second week of June.

Income:

- June total income was \$6,691 versus a budget of \$6,792. June income was quite strong considering our operating restrictions.  
\$3,376 from Sunday services. \$2,590 from the Donate Button, and \$715 from other Spiritual Enrichment activities
- Year-to-Date income was \$38,497 versus a budget of \$40,750.

### Spending:

- June total spending was \$1,370 versus a budget of \$4,953.  
June payroll expenses for Kathy and Tyler had previously been pulled ahead into May to comply with PPP loan rules.
- Year-to-Date spending was \$40,754 versus a budget of \$40,938.

### Gain/Loss:

- June showed a net gain of \$5,321 versus a budget projected gain of \$1,839.
- Year to Date showed a net loss of \$2,257 versus a budget projected loss of \$188.

### Bank Balance:

- Cash in the bank at the end of June was \$44,072. This is the highest amount in the past year, due to the receipt of the PPP loan and the positive June net gain.

The June treasurer's report was approved.

**Second quarter tithe:** Our tithe for this quarter is \$2,000. There was a short discussion about how supportive GLURC (Great Lakes Unity Regional Conference) leader Greg Cole is to local ministers in our region and what good work is being done at Unity Village. We agreed to tithe \$1,000 to Unity Worldwide Headquarters general fund, \$500 to Unity Worldwide Ministries general fund, and \$500 to GLURC.

### **Administrator's Report** (delivered by Kathy)

#### Administration

- Average in-person weekly attendance for June was near 19.  
We are recording the online engagement, which increased to 21 last Sunday.
- Preparing the quarterly emPower Report, which shows how much FoU owes the emPower musicians for royalties

- Buildout of the new website continues. Heather and Julie have created an inviting website. Julie has been very helpful. Gail has added event notifications.
- She appreciates everyone (Jane, Michele, Diane, etc.) for helping set-up and take-down on recent Sundays.

### Bookkeeping

- The month of June saw significant increase in giving for classes, especially those held by Kathy.
- Text giving is now an option. No text giving received yet.

### Minister's Report

Kathy proposed meeting next via Zoom on 3<sup>rd</sup> Wed. in August at 6:00 PM. All agreed. It has not been decided whether to make this day change permanent.

Primary focus since last Board meeting, and what's ahead:

Re-turning to PCAC

Continue a livestream service from PCAC

Renewal, reflection, refocus—regroup community energy for forward motion using SOAR Summer Mandala

Brief discussion of forming a new tech team

Began planning for 2-week sabbatical beginning July 17<sup>th</sup> and August program

The church's new Zoom account is now established, which includes the new FoU phone line.

Interfaith interaction: Antonia is planning and coordinating with Kathy.

### Livestream Outreach

Sherry has researched options for the most dependable and cost-effective methods for livestreaming the service. After discussing the three she presented, Phil proposed we try re-streaming for a month. Sherry has already spoken with the service provider, who has offered a 30% on-going discount that doesn't

expire. She also suggested we wait until August 2<sup>nd</sup>, the launch date of the new website. It would work better to do both at the same time. All agreed to this plan.

### **Old Business**

- Rent – Kathy’s call to Lisa resulted in a 50% reduction in our rent to the PCAC for July and August, due to our time away from the building during the governor’s stay-at-home order. Rent will now be paid monthly, rather than quarterly.

### **New Business**

- Board communication with the congregation – There will be a meeting following the August 2<sup>nd</sup> service. Phil will give a financial update and Kathy will share the launch of the new website and livestreaming service. We plan to video this meeting and put it on the website for the benefit of those not present. Plan B: Gail will send an email via Mailchimp sharing what was discussed.
- Nominations – Kathy is ready to add an additional member to the Board. Following a brief discussion, we were all in agreement. Phil and Sandy are each finishing their first terms and are eligible for a second. Kathy asked each of us to prayerfully consider whether we’ll continue to serve and report back to her at the next meeting.
- Explore new possibilities for music - We’ll pay a guest pianist when Tyler takes a 2-week vacation next month. In addition to using music videos, Phil said there was money in the budget that wasn’t used for other items that can be used for guest musicians. This will allow Flossie and Phil to take a break when needed.

Vic asked for a motion to adjourn the meeting at 8:03. All in favor. Vic followed with a closing prayer.

Nancy Langeneckert, Secretary

